



ADVANCING YOUR BUSINESS  
TOGETHER.

WHAT WE DO

# Our Services

Vanguard Appointments is a comprehensive talent and HR solutions provider, simplifying the complexities of workforce management so you can stay focused on your core business.

## 01 RECRUITMENT

Our experienced specialists identify, assess, and place high-calibre talent aligned with your operational and strategic needs, sourcing professionals who meet role requirements and complement your company culture.

## 02 PAYROLL SERVICES

We manage the full payroll process with accuracy and compliance, covering timely salary disbursements, tax administration, statutory compliance, and reporting in line with South African labour regulations.

## 03 CONTRACTOR MANAGEMENT

End-to-end contractor solutions including onboarding, offboarding, timesheet administration, compliance monitoring, and support, designed to reduce your administrative burden and keep things transparent.

## Industries We Lead In

### Information Technology

IT & DIGITAL

### Logistics & Warehousing

SUPPLY CHAIN

### Finance & Accounting

COMMERCIAL

### HR / IR

PEOPLE

### Technical

ENGINEERING

### Healthcare

MEDICAL



## THE VANGUARD ADVANTAGE

# Why Partner With Us

By partnering with Vanguard Appointments, you gain a dedicated team of HR and talent professionals who manage every aspect of workforce administration, the way that adds value where it matters most.



### Operational Efficiency

Streamlined processes that free up your team to focus on core objectives.



### Reduced Risk

Full statutory and labour compliance handled on your behalf.



### Measurable Cost Savings

Lower administrative overhead and smarter workforce spend.



### Tailored Approach

Customised solutions designed around your unique business requirements.



### Deep Sector Knowledge

Specialist expertise across six high-demand industries.



### Relationship Driven

A strong local presence built on long-term, ethical partnerships.

## Our Commitment

Vanguard Appointments is proudly committed to transformation, empowerment, diversity, and inclusion within the South African business landscape. We create meaningful employment opportunities that contribute to sustainable growth and positive change, while maintaining the highest standards of professionalism and service excellence.

*Proudly B-BBEE compliant*



**B-BBEE LEVEL 1**  
PROUD CONTRIBUTOR

*"Let us Advance your business, together."*

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